

**Ss. Maria and Isidore Torribia Planning Committee**  
**Meeting Minutes**

Wednesday, October 2, 2019 – 6:30 pm  
St. Joseph's, Campbell

Members Present: Fr. Pat Connor, Suzanne Krebs, Anna Bauer, Roger Parulski, Kathy Bailey, Mark Houck, Greg Cacace, Arthur Jones, Theresa White, Peter Olausson, Mary Hickey

Members Absent: Deacon Doug Farwell, Joseph Crance, Nicolette Butler

Others Present: Karen Rinefierd – Resource, Planning Consultant for Diocese of Rochester

I. Welcome / Introductions / Organization

- Opening Prayer – Father Pat
- Kathy Bailey recorded minutes.
- Welcome Mary Hickey – new committee member

II. Financial Report Weekend

- Presentations were made at all three worship sites regarding the Financial Report.
- Thank you to Roger, Greg, and Mary for presenting the report and putting it together with the help of Suzanne and Peter.
- No responses so far at the church office.
- Next report, we should put contact information in the documents.
- Follow-up: -If we hear any additional comments, please let Karen know.  
-If anyone has any financial questions, they should be directed to Suzanne or Peter.  
We will put this information out in the bulletin and the website. Karen will write a blurb for the bulletin and pass it along to Father Pat.

III. Recommendation to Bishop Matano

- The committee reviewed the input from members for the recommendation and the sample drafts submitted. A substantial amount of time was spent discussing revisions.
- Peter and Suzanne will draft proposed additions regarding financial status updates.
- We will review and finalize the recommendation at the next meeting.
- After it is submitted and reviewed, we will publish the recommendation and Bishop Matano's response on the parish website and in handouts for each worship site.

IV. Update of Goals / Action Steps

- The Committee reviewed/updated some of the previous goals:
  - Create a ministry of church greeters: Completed at St. Stan's, Theresa announced that St. Catherine's may have a volunteer for coordinator, but still working on this at St. Joe's.
  - Welcome signs/banner outside each church: Tabled
  - Establish a fundraising committee: In progress
  - Stewardship campaign: Working on this. Setting up a meeting for vendors and parish committees.
  - Publicity: Ongoing utilizing free publications, working on parish calendar.

- Paid Advertising near Christmas: Tabled
- Publish Pastoral Council, Planning Committee, and Finance Council minutes: Ongoing
- Begin Social Media: We have started a Facebook page, but still need content and volunteers. Still looking for volunteers to create/operate Instagram presence. Our initial hope is to get at least one post each week done and sacrament posts. Kathy will send Father Pat wording for this volunteer announcement for the bulletin and pulpit announcements.
- Online banking for collections: (Billpay) Mary wrote a blurb for publication in the bulletin. This is now available for parishioners that would like to use this option.

#### VI. Next Meeting

- Next Planning Committee meeting will be:
  - Wednesday, October 23, 2019 at 6:30 pm at St. Joe's.

#### VII. Closing

- Closing Prayer – Father Pat led the Guardian Angel closing prayer.
- Meeting closed at 8:35 pm

Respectfully submitted,  
Kathy Bailey